

## Grant and Finance Manager – Jakarta, Indonesia

mClinica is a fast-growing impact-driven healthcare technology company, focused on advancing healthcare for hundreds of millions of people across Asia. We deliver Healthcare Market Access and Analytics services to Pharmaceutical Companies, NGOs and Public-Sector Institutions across 6 countries in Southeast Asia.

At mClinica, people who take initiative and ownership are rewarded with significant responsibility and opportunity to directly impact the business globally. We are now looking for a **Grant and Finance Manager** to support our growth and increasing work with governments and NGOs.

You will provide financial management and oversight over grant funded activities, in terms of budget preparation, monitoring and control, production and analysis of applicable grant financial reports, ensuring compliance to mClinica Financial Manual, grant regulations and procedures, perform constant review of policies, systems and internal control.

### Your role:

- Lead in financial accountability, accounting and reporting for grants in a timely manner to ensure compliance with donor rules/regulations following grant policies and procedures.
- Lead in the provision of technical support in grant acquisition strategy and proposal budget preparations.
- Work closely with the Regional Financial Controller and management on cash flow forecasts of projects.
- Perform grant-related post-award functions, including budget and expense analysis, periodic invoicing, etc.
- Provide accurate financial analysis to grant management for timely decision making and, ensuring actual expenditures are in line with budget.
- Liaise with grantor agencies as regards to grant/budgetary issues for timely funding.
- Perform other duties as required within the finance team.

### Your Qualification:

- University Degree in Accounting/Finance or professional accounting equivalent.
- At least five years related working experience in a finance role.
- Knowledge in Xero/Quickbooks accounting system.
- Familiarity with USAID & FHI Grant Regulations is a plus.
- Previous grant accounting knowledge and experience is preferred.
- Requires good communication skills (oral and written) and proficiency in English.

### What You Can Expect from Us:

- **Significant career growth opportunities** in a fast-growing business
- **Competitive compensation** package
- Opportunities for **international travel**.
- **Challenging and diverse assignments**
- **Fun & casual working environment** in an international team.

### Apply

If you are interested in this position and would like to become part of the mClinica team, please send your resume to [careers@mclinica.com](mailto:careers@mclinica.com) (Subject: Grant and Finance Manager).